

# St John's (Kingsdown) Village Hall

Upper Street, Kingsdown, near Deal, Kent, CT14 8BJ  
(Registered Charity Number 302777)

## Hire Form

### Tables, Chairs, Crockery & Cutlery (for Off-Site Catering)

Please complete this form and send it

To: - Mike Glavin, Fairview, The Rise, Kingsdown, Deal, CT14 8DG

Mobile: - 07817 655 953

Email: - [bookings@kingsdownvillagehall.org.uk](mailto:bookings@kingsdownvillagehall.org.uk)

**Full Payment is required on date of hire.**

**A deposit cheque required returnable when items are returned to the hall clean and in the same condition as collected.**

**Please make cheques payable to 'St John's Village Hall'**

.....  
(Name of person/organisation/user group submitting application).

Address .....

.....

..... Post Code.....

Telephone..... Email .....

Date/s required.....

(Please state Day, Date, Month, Year)

*Please box tick for items required*

Tables  Chairs  Stools  Crockery  Cutlery

**Number required:-** Tables..... Chairs..... Stools.....

Cups/Saucers..... Mugs..... Tea Plates..... Soup Bowls..... 9" Plates..... 12" Plates.....

Knife & Fork sets..... Dessert spoons..... Tea spoons.....

**Deposit Cheque of £..... Enclosed**

**Hire Payment £..... enclosed**

I have read and accept all the conditions of hire.

(Signatory **MUST** be over the age of 18 years)

Signed .....

(Person responsible for items during hire)

.....  
(Print Name)

**Please keep a copy of this form for your records**