

St John's (Kingsdown) Village Hall, Upper Street, Kingsdown, Deal, CT14 8BJ

Meeting of Trustees Tuesday 12th July 2016 Lower Hall at 6.30pm

1. Record of members present

Mrs Sharon Morris	Chair and WI representative (SM)
Mr Simon Longland	Treasurer and Table Tennis Representative (SL)
Mrs. Jane Banks	Secretary and Village Representative (JB)
Mr. Alan Smith	Parochial Church Council Representative (AS)
Mr. Nick Hansom	Village Representative (NH)
Mrs Val Trewartha	Village Representative (VT)

SM asked JB to take the minutes.

2. Apologies

Mrs Anna Taylor	Pre-School Representative (AT)
Mrs Carol Fowler	Parish Council Representative (CF)
Mr Mike Glavin	Non-Trustee Maintenance Officer (MG)

3. Minutes of previous meeting on 5th July 2016

The minutes were agreed as a true and correct account: proposed by JB, seconded by VT, agreed by all present, and by (AT) by email: signed by SM. A copy was signed by (SM), (SL) and (JB) as the signatories nominated on 5th July, for (SL) to take in to the bank.

4. Matters arising

(NH) had scrutinised our Deed of Trust, and commented that we may need to attach a memorandum, with a copy of the resolution to decide to change banks, to the Deed of Trust, as we now bank with National Westminster (and not Lloyds as stated in the original 1952 version of the Deed of Trust). This will be discussed at a future meeting.

5. Sign Bank Mandates

(SL) and (JB) signed the mandates from the National Westminster Bank, 31 High Street, Deal. (SL) will take them in to the bank asap.

6. Disposal of filing cabinets

It was agreed that (NH) will remove the grey filing cabinet, and (JB) the pine cabinet.

7. Any Other Business

- (SM) thanked (NH) for information concerning grant applications.
- (NH) will be meeting with the retired Treasurer to discuss the grant application for the windows.
- (SM) will investigate a grant for new tables
- (JB) reported that (MG) will be contacting the roofing company we decided upon at our last meeting.
- (VT) reported that (MG) had replaced the bulb in the table tennis table store cupboard.
- (VT) had contacted a tree surgeon for off cuts for the front garden, and requested help with moving the compost bought by (MG) to the front flowerbed.
- (SL) had received the photo of the overhanging trees from (MG) and will write to the manager of Kingsdown Park asking for them to be trimmed.
- (SL) will set up email accounts on our website, www.kingsdownvillagehall.org.uk to be redirected to the chair and Treasurer etc.
- (JB) had received details of a grant application process from the East Kent Mercury. (AS) offered to put the details in the Rural RoundUp.

8. Date / Venue of next committee meeting – Tuesday 2nd August 2016 at 7.30pm in the Lower Hall.

Meeting closed at 6.55pm